

State of Hawaii
Department of Human Services
Benefit, Employment and Support Services Division
Employment / Child Care Program Office

Addendum 1

December 16, 2008

To

Request for Proposals

HMS 903-09-02-S
Supporting Employment Empowerment
(SEE) Hawaii Work
November 28, 2008

December 16, 2008

ADDENDUM NO. 1

To

**REQUEST FOR PROPOSALS
HMS 903-09-02-S
Supporting Employment Empowerment
(SEE) Hawaii Work**

The Department of Human Services, Benefit, Employment and Support Services Division, Employment / Child Care Program Office is issuing this addendum to HMS 903-09-02-S, Supporting Employment Empowerment (SEE) Hawaii Work for the purposes of:

- ☐ Responding to questions that arose at the orientation meeting of <Date> and written questions subsequently submitted in accordance with Section 1-V, of the RFP.
- ☒ Amending the RFP.
- ☐ Final Revised Proposals

The proposal submittal deadline:

- ☒ is amended to February 27, 2009.
- ☐ is not amended.
- ☐ for Final Revised Proposals is <date>.

Attached is (are):

- ☐ A summary of the questions raised and responses for purposes of clarification of the RFP requirements.
- ☒ Amendments to the RFP.
- ☐ Details of the request for final revised proposals.

If you have any questions, contact:
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HMS 903-09-02-S, Supporting Employment Empowerment (SEE) Hawaii Work, is amended as follows:

Subsection Page

Section 1, Administrative Overview

I	1-1	Procurement Timetable has been amended to reflect changes in submittal deadline, evaluation period, provider selection, notice of statement of findings and decision, and contract start date. The revised timetable is attached below.
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Section 2, Service Specifications

I (A)	2-1	Expected contract start date is now May 1, 2009.
I (F)	2-3	
II (E)	2-4	

<u>Activity</u>	<u>Scheduled Date</u>
Public notice announcing Request for Proposals (RFP)	11/28/08
Distribution of RFP	11/28/08
RFP orientation session	12/08/08
Closing date for submission of written questions for written responses	12/12/08
State purchasing agency's response to applicants' written questions	Week of 12/15/08 – 12/19/08
Discussions with applicant prior to proposal submittal deadline (optional)	Weeks of 11/28/08 – 02/27/09
Proposal submittal deadline	02/27/09
Discussions with applicant after proposal submittal deadline (optional)	N/A
Final revised proposals (optional)	N/A
Proposal evaluation period	Weeks of 03/02/09 – 03/20/09
Provider selection	Week of 03/23/09 – 03/27/09
Notice of statement of findings and decision	Week of 03/23/09 – 03/27/09
Contract start date	05/01/09